

# Here's what parents need to know:

**Please send your child to school on time in the morning.** The doors open at 7:45 a.m. All children should be seated by 8:00 a.m.

**School attendance is compulsory.** Your child not only has a right to education, but is also required to attend classes, day trips, or the after-school program (if registered).

**Is your child ill? Do they need to see a doctor? Do you need to excuse them from the after-school program?** If so, please email us immediately at [krankmeldung@gs-badmuender.de](mailto:krankmeldung@gs-badmuender.de) or call us at 05042-93160. Alternatively, you can use the form on our [school website](#). Always indicate your child's grade and the expected duration of their absence. The absence notification must reach us by 8:00 a.m. A written excuse is not required. Please note: If necessary, or after 10 days of absence, the school may require a doctor's certificate. The costs for this are the responsibility of the parents/guardians.

**Avoid unexcused absences.** If we do not receive notification of your child's absence by 8:00 a.m., they will be considered absent without excuse. In this case, we will call you and send you an email. After three unexcused absences, we are required to inform the county youth welfare office. After six unexcused absences, we must initiate proceedings for a regulatory offense.

**Check your email inbox regularly.** Every one to two weeks, we send all parents a message with current information from the school.

**What are the rules for my child's physical education classes?** All valuables, necklaces, bracelets, and earrings must be removed. If your child is unable to participate in physical education due to illness, please write an excuse note to the physical education teacher.

**What about meals at school?** Your child will have breakfast at school around 9:30 a.m. Please pack a sufficient and healthy lunch for your child. This is especially important if your child does not want a hot lunch.

**Cancellations for hot lunch must be received by 11:00 a.m. the day before.** Otherwise, you will be charged for the meal.

**Have your contact details changed?** Please inform us immediately if your address or telephone number has changed.

**In urgent cases:** We must be able to reach you or a designated person at any time in case of an emergency.

**No mobile phones or smartwatches.** We strongly advise against their use. Electronic devices brought to school must not disrupt lessons or the peace of the school. In case of emergency, children should always report to a supervisor first.

**Please avoid driving your child to school if possible.** If absolutely necessary, do not stop or park directly in front of the school or in the teachers' parking spaces. The best place to drop your child off is at the school's sports hall on Laurentiusweg.

**Please always contact the school office first if you have a question or concern.** Between 7:45 a.m. and 3:00 p.m., please do not enter the schoolyard, hallways, or classrooms without permission.

**Do you have questions or a problem?** Then please call the school office or contact your child's teacher directly.

Further information can be found on our [school website](#) and in our school rules.

thanks